

Report of Scrutiny Officer

Report to Tenant Scrutiny Board

Date: 26th October 2016

Subject: Administration of Tenant Scrutiny Board

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| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

1 Purpose of this report

1.1 The purpose of this report is to discuss the administration function of the Tenant Scrutiny Board.

2 Main issues

2.1 As members will be aware, the administration function of the Board was previously carried out by Democratic Services.

2.2 It was agreed at an earlier meeting that for a trial period the Board would be supported by Sharon Guy and Lee Ward.

2.3 The independent function of Tenant Scrutiny Board has previously been discussed at Board and it is recognised that this status will remain.

2.4 Members agreed to the change of administration subject to a six month review to ensure it was working effectively.

3. Recommendations

3.1 Members are asked to:

- a) Note the content of this report and discussion at the meeting.

- b) Agree to continuation of the arrangement by which Sharon Guy and Lee Ward continues the administration function.

4. Background papers¹

4.1 None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.